Why we are writing to you

You may be due some tax credits for the tax year 2012–13.

In the annual review form TC603R we sent you, we told you that your income was too high to get a payment of tax credits. This was based on the household income you previously provided which could now be out of date.

Check your income

You may still be due some tax credits if your household income for the tax year 2011–12 was below a certain amount. If your household income for the tax year 2011–12 was less than £999,999 please tell us straightaway.

Have any of your circumstances changed?

As well as your income details, you also need to tell us if your circumstances have changed.

We need this information to help us decide if you are entitled to tax credits for the tax year 2012–13.

Please make sure you tell us by 16 October 2012

Once we have received your household income and any changes in your circumstances, we will write to you to confirm the amount due for the current tax year 2012–13 and issue any payments due to you.

If you don’t tell us by 16 October 2012

We will finalise your award for the tax year 2011–12 based on the information we already have.

For more information about entitlement to tax credits go to www.hmrc.gov.uk/taxcredits